

# Kendallwood Farms Homeowners Association

## Architectural Control Committee

### Plan Approval Instructions and Information

The Architectural Control Committee is charged with enforcing the building and use restrictions of Kendallwood Subdivision Nos. 2, 3, and 4 and with maintaining and beautifying the subdivision areas.

**FORMS:** Please print and fill out the attached forms to request ACC approval of your construction, renovation or fence project.

**SUBMISSION:** You may submit your forms and documents via [architecture@kfha.net](mailto:architecture@kfha.net), or if you prefer, contact any of the members of the committee for additional submission options.

Below is a partial list of projects that may require ACC approval before commencing your project. If you are unsure if your project requires approval, please contact the committee for clarification.

Addition	Deck	Shed
Garage/Carport		Fence

***\*\*Note that ACC approval does not replace the requirement for a permit from the City of Farmington Hills. Likewise, a City permit does not replace or supersede the need for ACC approval. You may need both approvals.***

You can review the Association Bylaws, Restrictions and the Fence Criteria on the KFHA website: [kfha.net/documents](http://kfha.net/documents)

Please allow a minimum of seven days for a response. We are required to approve or deny your request within 30 days of receipt of your request.

Your Architectural Control Committee:

Claudia Brim  
734-718-6827

Kevin Brown  
313-244-7533

Suzanne Aiuto  
313-909-4430

**Kendallwood Farms Homeowners Association**  
**Architectural Control Committee**  
**Plan Approval Request Form**

In compliance with Section 2 of the Restrictions on Kendallwood Subdivision Nos. 2, 3, and 4, please use this form to request permission from the Association's Architectural Control Committee before commencing any construction.

Date: \_\_\_\_\_

Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Email: \_\_\_\_\_

*Please provide the following Information:*

I am requesting permission to build: \_\_\_\_\_  
(type of construction)

Documentation to be provided:

- Mortgage plot plan** (or similar drawing showing lot lines and position of the house) with a line drawing of your proposed fence or shed, including dimensions.
- Additions or structures must include plans and specifications, prepared by a competent architect
- List of materials and colors** you plan to use (this could be a copy of your contractor's proposal).
- Signed Neighbor Plan Approval** from all adjoining neighbors that share a property line with you (generally three sides).

**Kendallwood Farms Homeowners Association**  
**Architectural Control Committee**  
**Neighbor Plan Approval Form**

As homeowners of (address) \_\_\_\_\_, we are requesting permission of our neighbors to erect, construct, or alter a \_\_\_\_\_. Your signature below indicates that I/we have discussed our plans with you and have shown you pictures and/or diagrams to illustrate those plans.

In compliance with Section 2 of the Restrictions on Kendallwood Subdivision Nos. 2, 3, and 4, I give my permission for the aforementioned construction:

Neighbor 1	Neighbor 2
Date:	Date:
Print Name(s):	Print Name(s):
Address:	Address:
Signature (s)	Signature (s)

Neighbor 3	Neighbor 4
Date:	Date:
Print Name(s):	Print Name(s):
Address:	Address:
Signature (s)	Signature (s)